

APPLICATION REJECTION

Dear _____ :

Thank you for your interest in _____ . It was a pleasure introducing you to our community.

We have completed a review of your rental application. Unfortunately, based on the information currently in our files, your application has been rejected for the following reason(s):

I. EMPLOYMENT/INCOME

- Employment could not be verified
- Local employment could not be verified
- Irregular or temporary employment

- Bankruptcy filing
- Liens, garnishments, or judgments of record
- Other _____

Credit reporting agency: *[Insert name, address, and tel. # of credit agency that supplied credit report]*

- Income could not be verified

IV. APPLICATION PROBLEMS/DISCREPANCIES

- Insufficient income
- Other _____

- Application unsigned
- Application incomplete
- False information given
- Apartment rented to prior qualified applicant
- Other _____

II. RENTAL HISTORY

- Could not be verified
- Delinquent rental payment reported
- Property damage reported
- Disruptive behavior reported
- Prior eviction reported
- Other _____

III. CREDIT HISTORY

- Could not be verified
- Unsatisfactory payment history
- Collection activity

Within 14 days of receipt of this letter, you may contact the credit reporting agency directly and request a copy of your report. You may also respond in writing or verbally to request a meeting with us to discuss the reason(s) for your rejection.

Thank you for your interest in our community.

Yours truly,