

NOTICE TO PAY RENT OR QUIT

TO: _____
and all other tenants in possession of the premises described as:

ADDRESS: _____

PLEASE TAKE NOTICE that the rent is now due and payable on the above-described premises which you currently hold and occupy.

Your rental account is delinquent in the amount itemized as follows:

Rental Period _____	Rent due \$ _____
Rental Period _____	Rent due \$ _____
Rental Period _____	Rent due \$ _____
TOTAL RENT DUE \$ _____	
Less partial payment of \$ _____	
Equals TOTAL BALANCE DUE of \$ _____	

You are hereby required to pay said rent in full within _____ days or to remove from and deliver up possession of the above-described premises, or legal proceedings will be instituted against you to recover possession of said premises, to declare the forfeiture of the Lease or Rental Agreement under which you occupy said premises and to recover rents and damages, together with court costs and attorney's fees, according to the terms of your Lease or Rental Agreement.

Dated this _____ day of _____, year: _____

PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare under penalty of perjury that I served the above notice, of which this is a true copy, on the above-mentioned tenant(s) in possession in the manner(s) indicated below:

- On (month, day, year) _____, I handed the notice to the tenant(s) personally.
- On (month, day, year) _____, after attempting personal service, I handed the notice to a person of suitable age and discretion at the residence/business of the tenant(s), AND I deposited a true copy in the U.S. Mail, in a sealed envelope with postage fully prepaid, addressed to the tenant(s) at his/her/their place of residence (date mailed, if different from above date _____).
- On (month, day, year) _____, after attempting service in both manners indicated above, I posted the notice in a conspicuous place at the residence of the tenant(s), AND I deposited a true copy in the U.S. Mail, in a sealed envelope with postage fully prepaid, addressed to the tenant(s) at his/her/their place of residence (date mailed, if different from above date _____).

Executed on (month, day, year) _____, at the City of _____

County of _____, State of _____.

Served by _____